



Job Description : LM008 – Land Management Monitoring and Evaluation Specialist

POSITION TITLE:	Land Management Monitoring and Evaluation Specialist
POSITION NUMBER:	LM008
CLASSIFICATION LEVEL:	SO C
POSITION LOCATION:	Alice Springs
RESPONSIBLE TO:	Land Management Grants and Administration Coordinator
LAST REVIEWED:	July 2024

KEY FUNCTIONS

Manage the collection and analysis of Land Management program data for programs covering 10% of Australia's land mass, including;

- *Overseeing monitoring and evaluation for the CLC's significant Aboriginal Ranger and Indigenous Protected Area (IPA) program strategic plan;*
- *Linking traditional owner led Healthy Country plans with annual work planning and reporting and collating data to measure regional success;*
- *Collaboratively designing outcome measurements for other Land Management initiatives, particularly Carbon and Nature Markets, Pastoral programs and National Park Joint Management.*
- *Maintaining and supporting CLC Land Managements field data collection tools.*

SPECIFIC ROLE RESPONSIBILITIES AND DUTIES

1. Implement monitoring and data management protocols to collect environmental and social data to evaluate the effectiveness of CLC Land Management (LM) Program.
 - a. Establish and implement monitoring and evaluation activities in line with the Ranger and IPA Program's Monitoring and Evaluation Plan.
 - b. Support the implementation of Land Management's Gender Equity Strategy.
 - c. Evaluate the Ranger Training and Development (T&D) Strategy and provide a comprehensive and timely advice to the T&D Team.
2. Improve outcome measurement across CLC's land Management programs.
3. Provide technical support and capacity building to Land Management and Ranger Program staff for field data collection and management. Collate and assess data from on-ground natural and cultural resource surveys and environmental monitoring programs on Aboriginal land.
4. Generate reports, maps, and other information to stakeholders on the natural and cultural resource values of Aboriginal land, project implementation, and management indicators to assess the effectiveness of CLC's land management efforts.
5. Contribute to the development and implementation of organisational information management systems and processes.
6. Assist CLC staff in formulating, negotiating, and monitoring environmental conditions applied to mining, pastoral, and other land use agreements on Aboriginal land.
7. Contribute to reporting, promotion and advocacy on the program to all relevant stakeholders.
8. Assist in the development of appropriate skills, experience and expertise of Aboriginal staff.
9. Other duties that are safe, legal, logical and responsible with being within limits of employee's skill, competence and training consistent with the classification structure.

MONITORING AND COMPLIANCE REQUIREMENTS

- Aboriginal Land Rights (NT) Act, 1976
- Northern Territory Aboriginal Sacred Sites Act
- Native Title Act, 1993
- CLC Corporate Plan
- CLC Enterprise Agreement and Code of Conduct
- CLC Risk Management Plan
- Industrial Relations Legislation
- Public Governance, Performance and Accountability Act 2013 (PGPA Act)
- Work Health & Safety Act (Cwth) 2011
- Workers Compensation Legislation
- Anti-Discrimination and Privacy Legislation and
- CLC Policies and Procedures

WORKING RELATIONSHIPS

- Reports to and receives direction from Land Management Grants and Administration Coordinator;
- Work collaboratively with all other staff of the Ranger Program and Land Management section in making positive contributions to the CLC's performance;
- Works closely and collaboratively with other operational sections of the CLC in performing the functions of the position and to facilitate the delivery of organisations overall objectives; and
- Develops and maintains good working relationships with CLC constituents, partner organisations, and government and non-government agencies relevant to the functions of the positions.

EXTENT OF AUTHORITY

- Financial authorisation as per the CLC Purchasing and Procurement Policy

SELECTION CRITERIA

ESSENTIAL

1. Tertiary qualifications and/or demonstrated professional competence in social impact assessment relevant to cultural and natural resource management.
2. Experience in social or environmental monitoring.
3. Experience or understanding of cultural and natural resource data management and systems.
4. Familiarity with field data collection tools and software.
5. Strong written communication skills for preparing correspondence and reports.
6. Motivation and ability to work as a member of a collaborative team and make a valuable contribution in relation to the functions of the team.
7. Demonstrated experience in effectively managing tasks and projects with minimal supervision, taking initiative, prioritising workload, and meeting deadlines while maintaining high standards of accuracy and quality.
8. Good interpersonal skills with an ability to communicate effectively with people, particularly Aboriginal people.
9. Appropriate level of health and fitness to meet the rigours of remote fieldwork including driving long distances in a 4WD vehicle, changing tyres and lifting up to 20kg as necessary.
10. A current NT driver's licence and the ability to operate four-wheel drive vehicles safely in remote localities.
11. Must hold (or be capable of holding and apply for) an Ochre Card from SafeNT and undertake a National Police Certificate assessment if required.

DESIRABLE

1. Experience working in remote areas.
2. Experience working in an Aboriginal Organisations or cross-cultural environment.
3. An awareness and understanding of the overall context in which the Central Land Council operates.

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APPROVAL DATE: 25 July 2024