



## Job Description:LM021 – Indigenous Protected Areas Coordinator (North Tanami)

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<b>POSITION TITLE:</b>	Indigenous Protected Area (IPA) Coordinator (Northern Tanami)
<b>POSITION NUMBER:</b>	LM021
<b>CLASSIFICATION LEVEL:</b>	CL 6
<b>POSITION LOCATION:</b>	Lajamanu Community
<b>RESPONSIBLE TO:</b>	Regional Land Management Coordinator
<b>LAST REVIEWED:</b>	August 2023

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### KEY FUNCTIONS

*This position will coordinate the implementation of indigenous land management on Aboriginal land in the northern Tanami region of the NT. Based in Lajamanu, the IPA coordinator will work with regional traditional owners, the North Tanami Aboriginal Rangers, and wider community to:*

- a) Assess progress and implement the Mardarnilipa ngurra manu kuruwarri tarnganguku pirrjirdili: 'Keeping country alive and healthy' Northern Tanami Indigenous Protected Area Plan of Management;*
- b) Facilitate on-going cultural and natural resource management planning;*
- c) Assist the Northern Tanami Ranger Group Coordinator with the supervision of the Rangers*

### SPECIFIC ROLE RESPONSIBILITIES AND DUTIES

1. Asses progress of the IPA Plan of Management in consultation with IPA participants and determine progress accordingly.
2. Facilitate work on the IPA under the guidance of the IPA Plan of Management and traditional owners.Hold Management Committee meetings, on-going traditional owner consultations and extended remote fieldwork as required.
3. Work with the Northern Tanami Ranger Group Coordinator to supervise the Northern Tanami Aboriginal Ranger group including; preparation, implementation and review of work plans.
4. Provide leadership, motivation, and developmental support to the Northern Tanami Rangers.
5. Assist with traditional owner and ranger representation at Warlu (Fire) Committee meetings;
6. Collect and collate available information on the natural and cultural values of the IPA to better define the area's regional and national significance;
7. With support from the Regional Land Management Officer provide advice and assistance to traditional owners and local Aboriginal organisations to prepare submissions and funding proposals relevant to land management aspirations;
8. Liaise with staff of government departments, non-government agencies, community organisations, regional stakeholders and the general public on matters relevant to the IPA;
9. Establish and maintain effective liaison with other operational sections within the organisation
10. Assist in the development of appropriate skills, experience and expertise of Aboriginal staff
11. Other duties that are safe, legal, logical and responsible with being within limits of employee's skill, competence and training consistent with the classification structure

## MONITORING AND COMPLIANCE REQUIREMENTS

This project will be monitored quarterly by the Northern Tanami IPA Management Committee which will be convened by the IPA Coordinator and the CLC Regional Land Management Officer (Tanami). The IPA Management Committee comprises representatives of traditional Aboriginal owners for the IPA.

The Northern Tanami IPA will be managed in collaboration with the Northern Tanami Ranger Coordinator, in accordance with the Plan of Management and the identified *Environmental Protection & Biodiversity Conservation Act 1999* Schedule 8-Australian IUCN Reserve principles for conservation of biodiversity. They will include:

- Conducting prescribed burning to limit the proliferation and impact of wildfire within the IPA and specifically at sites of cultural and conservation significance;
- Conducting feral animal control targeting camels, horses, donkeys;
- Conducting weed management; monitoring and removal of Weeds of National Significance and noxious weeds;
- Providing support for community members to participate in cultural and heritage maintenance programmes;
- Supporting the enrolment and participation of Indigenous rangers in accredited conservation and land management training;
- Conducting regular biodiversity monitoring and evaluation of effectiveness of management activities within the IPA; and
- Providing six monthly reporting to the Department of Sustainability, Environment, Water, People and Communities (SEWPAC).

In performing their duties, the IPA Coordinator will also comply with the following:

- Aboriginal Land Rights (NT) Act, 1976
- Northern Territory Aboriginal Sacred Sites Act
- Native Title Act, 1993
- CLC Corporate Plan
- CLC Enterprise Agreement and Code of Conduct
- CLC Risk Management Plan
- Industrial Relations Legislation
- Public Governance, Performance and Accountability Act 2013 (PGPA Act)
- Work Health & Safety Act (Cwth) 2011
- Workers Compensation Legislation
- Anti-Discrimination and Privacy Legislation and
- CLC Policies and Procedures

## WORKING RELATIONSHIPS

- Reports to and receives direction from relevant Regional Land Management Coordinator;
- Work collaboratively with all other staff of the SECTION in making positive contributions to the CLC's performance
- Develops and maintains good working relationships with CLC constituents, partner organisations, and government and non-government agencies relevant to the functions of the positions.

## EXTENT OF AUTHORITY

- Financial authorisation as per the CLC Purchasing and Procurement Policy

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## SELECTION CRITERIA

### ESSENTIAL

1. Qualifications, understanding of or experience in Natural Resource Management or a history of working in a remote aboriginal setting.
2. Experience with collaborative planning.
3. Ability to communicate effectively with a broad range of stakeholders. Ability to travel, live and work in remote locations. An ability to build rapport with a broad range of individuals and organisations.
4. Appropriate level of health and fitness to meet the rigours of remote field work including driving long distances in a 4WD vehicle, changing tyres and lifting up to 20kg.
5. Sound skills and experience in Microsoft Office and a basic understanding of and experience with geographic information systems.
6. Appropriate level of health and fitness to meet the rigours of remote fieldwork including driving long distances in a 4WD vehicle, changing tyres and lifting up to 20kg as necessary.
7. A current NT driver's licence and the ability to operate four-wheel drive vehicles safely in remote localities.
8. Must hold (or be capable of holding and apply for) an Ochre Card from SafeNT and undertake a National Police Certificate assessment if required.

### DESIRABLE

1. Knowledge and understanding of the overall context in which the Central Land Council operates, or a desire to obtain this information.
2. Experience in the supervision of a small team, particularly in a Natural Resource setting.
3. An understanding of issues surrounding co-operative management of protected areas and experience in arid areas and knowledge of arid zone ecosystems.
4. Familiarity with legislation relating to land management in the NT.
5. A demonstrated aptitude for languages or familiarity with the *Warlpiri* or *Gurindji* languages would be an advantage.
6. Training or experience in fire management.
7. Experience working in remote areas.
8. Experience working in an Aboriginal Organisation or cross-cultural environment.
9. An awareness and understanding of the overall context in which the Central Land Council operates.

*APPROVED COPY: D23-47895*

*APPROVAL DATE: August 2023*