



Job Description : Indigenous Protected Area (IPA) Coordinator - Northern Tanami

POSITION TITLE:	Indigenous Protected Area (IPA) Coordinator - Northern Tanami
POSITION NUMBER:	LM021
CLASSIFICATION LEVEL:	CL 6
POSITION LOCATION:	Lajamanu Community
RESPONSIBLE TO:	Regional Land Management Coordinator
LAST REVIEWED:	March 2024

KEY FUNCTIONS

The Warlpiri people of Tanami region in remote NT seek a coordinator for the Northern Tanami Indigenous Protected Area (IPA). Employed by the Central Land Council (CLC) the IPA Coordinator will work closely with the traditional owners of the Northern Tanami Indigenous Protected Area and CLC's Northern Tanami Rangers (the Rangers) to help coordinate land management in the Region. Based and comfortably accommodated in Lajamanu and supported from CLC's centre in Alice Springs, the Coordinator will work with regional traditional owners, the Rangers and the wider community to:

- a) Implement the 'Mardarnilipa ngurra manu kuruwarri tarnngangkupirrijirdili: Keeping country alive and healthy' Northern Tanami Indigenous Protected Area Plan of Management (the Plan);*
- b) Facilitate on-going cultural and natural resource management planning; &*
- c) Integrate the Rangers into the Plan's implementation and facilitate other cultural and natural resource management opportunities in the Region.*
- d) Implement the Warlpiri led 'Yirtkaki Maninjaku, Reading the Country' Aboriginal tracking training program into IPA activities and annual workplan.*

SPECIFIC ROLE RESPONSIBILITIES AND DUTIES

- 1. Regularly review and update the IPA management plan in consultation with IPA traditional owners, consultants and external specialists as required;
- 2. Use the IPA Plan of Management to guide IPA work;
- 3. Hold Management Committee meetings, on-going traditional owner consultations and extended remote fieldwork as required;
- 4. Work with the Northern Tanami Ranger Group Coordinator (RGC) to:
 - a. Prepare and implement annual work plans. This will include the Reading the Country program and may also focus on the Tanami Regional Biodiversity Monitoring (TRBM) survey;
 - b. Supervise the daily activities of the Rangers and devise and complete work planning and reporting, including when the RGC is absent;
 - c. Engage with a range of stakeholders, such as other CLC sections, mining companies, pastoralists, government and non-government agencies; &
 - d. Prepare, monitor and evaluate projects and reports for funders and other stakeholders.

5. Assist with traditional owners' and Rangers' representation at Warlu (Fire) Committee meetings and other forums relevant to the IPA's operations and represent the interests of traditional owners to funding bodies and other stakeholders;
6. Collect and collate information on the natural and cultural values of the IPA, e.g. with TRBM, to better define its regional and national significance, engaging other stakeholders as appropriate;
7. Liaise with government departments, private and regional stakeholders and community organisations on matters relevant to the IPA, including consulting traditional owners on external research and other proposals on their land; &
8. Other duties that are safe, legal, logical and responsible within the employee's skill, competence and training, consistent with the classification structure.

MONITORING AND COMPLIANCE REQUIREMENTS

- Aboriginal Land Rights (NT) Act, 1976
- Northern Territory Aboriginal Sacred Sites Act
- Native Title Act, 1993
- CLC Corporate Plan
- CLC Enterprise Agreement and Code of Conduct
- CLC Risk Management Plan
- Industrial Relations Legislation
- Public Governance, Performance and Accountability Act 2013 (PGPA Act)
- Work Health & Safety Act (Cwth) 2011
- Workers Compensation Legislation
- Anti-Discrimination and Privacy Legislation and
- CLC Policies and Procedures

WORKING RELATIONSHIPS

- Reports to and receives direction from relevant Regional Land Management Coordinator;
- Works collaboratively with all other staff of the Land Management Section in making positive contributions to the CLC's performance;
- Works closely and collaboratively with other CLC sections to perform the functions of the position and facilitate delivery of the organisation's overall objectives; &
- Develops and maintains good working relationships with CLC constituents, partner organisations, government and non-government agencies.

EXTENT OF AUTHORITY

- Financial authorisation as per the CLC Purchasing and Procurement Policy

SELECTION CRITERIA

ESSENTIAL

1. Qualifications, understanding of or experience in Natural Resource Management or a history of working in a remote Aboriginal setting.
2. Good interpersonal skills with an ability to communicate effectively with a range of stakeholders, particularly with Aboriginal people.
3. Ability to travel and work in remote locations, conduct extended field work and live in a remote Aboriginal community.
4. Ability to build rapport with a broad range of individuals and organisations.
5. Experience or understanding of collaborative planning.
6. Sound skills and experience in using Microsoft software packages for word processing, email, etc and a basic understanding of and experience with geographic information systems.
7. Appropriate level of health and fitness to meet the rigours of remote fieldwork, including driving long distances in a four-wheel drive (4WD) vehicle, changing tyres and lifting up to 20kg.
8. A current driver's licence and the ability to operate 4WD vehicles safely in remote localities.
9. Must hold (or be capable of holding and apply for) an Ochre Card from SafeNT and undertake a National Police Certificate assessment if required.

DESIRABLE

1. Knowledge of Aboriginal society and culture and an understanding of relevant issues in the contemporary Australian context.
2. Experience supervising a small team, particularly in a Natural Resource setting.
3. An understanding of issues surrounding co-operative management of protected areas
4. Aptitude for languages or familiarity with the *Warlpiri* or *Gurindji* languages.
5. Experience working in remote areas.
6. Experience working in with Aboriginal organisations or in a cross-cultural environment.
7. Awareness and understanding of the overall context in which the CLC operates.

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